



Notice of Plaistow and Ifold Parish Council's Winter & Emergency Plan Subcommittee Meeting

To: All Members of the Parish Council's Winter & Emergency Plan Subcommittee

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council's Winter & Emergency Plan Subcommittee will be held via **remote conference call (Zoom)** on **Wednesday 17th March 2021** at **19:30**.

All Members of the Subcommittee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The Zoom conference details are below. Members of the Press and Public are welcome to attend; please email the Clerk for the meeting password clerk@plaistowandifold.org.uk | www.plaistowandifold.org.uk

Dated 11th March 2021

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Join Zoom Meeting

<https://us02web.zoom.us/j/89978185393?pwd=amczVDJTK0Z2WkFZUjZWRFd3ZUhtZz09>

Meeting ID: 899 7818 5393

Passcode: 817302

BUSINESS TO BE TRANSACTED

Number	Item	Time
1.	Appointment of meeting Chair Recommendation: - To appoint a Member to Chair the meeting.	1 min
2.	Apologies for absence & housekeeping Recommendation: - To receive apologies for absence.	1 min
3.	Disclosure of interests Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.	3 mins

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| 4. | Appointment of Committee Members
Recommendation: - To consider any requests from newly elected Councillors to join the Winter & Emergency Plan Committee. | 2 mins |
| 5. | To receive for confirmation Minutes of the Meeting held on 11th January 2021
<i>Circulated separately and on the website.</i>
Recommendation: - To ratify the email approved and signed Minutes of the Committee held on 11th January 2021. | 2 mins |
| 6. | Public participation
Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's Policy . Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 17th March 2021. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. | 10 mins |
| 7. | Winterton Hall
Recommendation: - To approve the Letter of Instruction to Wellers Law Group LLP and recommend it to the full Parish Council on 14th April 2021 | 5 mins |
| 8. | Updated Winter Plan
Recommendation: - To consider new amendments to the Winter Plan and review progress | 10 mins |
| 9. | Additional Salt Bins and salt spreading equipment
Recommendation: - To appoint a working party to fill the new Winterton Hall salt bin and review progress regarding the siting of a Shillinglee salt bin and other winter equipment. | 3 mins |
| 10. | LCAV Scheme update
Recommendation: - To give an opportunity to receive an update from the LCAV Scheme Co-Ordinator and consider any further scheme requirements. | 3 mins |
| 13. | Budget review
Recommendation: - To review the budget and 2020/21 expenditure and approve sundry expenses before Year End. | 3 mins |
| 14. | Clerk's Update
Recommendation: - To give an opportunity to receive any additional Committee update from the Clerk. | 2 mins |
| 15. | Date of next meeting
Recommendation: - To be agreed by the Committee | 1 min |

